



# BRANDON SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 7:00 P.M. (Public), MONDAY, JUNE 12, 2017.

## **PRESENT:**

Mr. K. Sumner, Chairperson, Dr. L. Ross, Vice-Chairperson, Ms. S. Bambridge, Mr. P. Bartlette, Mrs. P. Bowslaugh, Mr. G. Buri, Mr. G. Kruck, Mr. J. Murray, Mr. M. Sefton.

Mr. D. Labossiere, Secretary-Treasurer, Ms. B. Sangster, Recording Secretary, Ms. T. Curtis, Live Streaming Video Operator.

Senior Administration: Dr. M. Casavant, Superintendent/CEO, Mr. M. Gustafson, Assistant Superintendent, Mr. G. Malazdrewicz, Assistant Superintendent, Ms. B. Switzer, Director of Human Resources (exited after In-Camera portion of meeting).

## **REGRETS:**

The Chairperson called the meeting to order at 6:00 p.m.

## **AGENDA**

### **1.00 AGENDA/MINUTES:**

#### **1.01 Approval of Agenda**

Trustee Sumner noted he had one (1) item for In-Camera.

The Secretary-Treasurer noted Senior Administration had two (2) Personnel items for In-Camera, and two (2) Board Operations items for In-Camera.

Mrs. Bowslaugh – Mr. Bartlette  
That the agenda be approved as amended.  
Carried.

#### **1.02 Adoption of Minutes of Previous Meetings**

- a) The Minutes of the Board Meeting held May 23, 2017 were circulated.

Ms. Bambridge – Mr. Bartlette  
That the Minutes be approved.  
Carried.

- b) The Minutes of the Special Board Meeting held May 29, 2017 were circulated.

Mr. Kruck - Mrs. Bowslaugh  
That the Minutes be approved.  
Carried.

Mr. Buri – Mr. Kruck  
That the Board do now resolve into Committee of the Whole In-Camera. (6:04 p.m.)  
Carried.

## IN COMMITTEE OF THE WHOLE IN CAMERA

### 2.00 IN CAMERA DISCUSSION:

#### 2.01 Student Issues

- Reports
- Trustee Inquiries

#### 2.02 Personnel Matters

- Reports
  - a) Confidential #1 – Personnel Report was presented.
  - b) The Director of Human Resources provided information on one (1) Personnel Matter and received Board direction.
  - c) The Superintendent provided information on one (1) Personnel Matter.
- Trustee Inquiries

#### 2.03 Property Matters/Tenders

- Reports
- Trustee Inquiries

#### 2.04 Board Operations

- Reports
  - a) The Secretary-Treasurer and the Superintendent provided information on a Board Operations Matter and answered Trustee questions.
- Trustee Inquiries

Ms. Bambridge – Dr. Ross  
That the Committee of the Whole In-Camera do now resolve into Board. (6:54 p.m.)  
Carried.

The Chairperson called the public portion of the meeting to order at 7:02 p.m. with a traditional heritage acknowledgement and welcomed everyone in attendance.

### 3.00 PRESENTATIONS AND COMMUNICATIONS:

#### 3.01 Presentations For Information

- a) Angelina Zhang, Grade 1 New Era student, was recognized for her third-place score in the Canadian Math Kangaroo Contest. Trustee Sumner noted that Angelina's third-place score was out of 323 students in Canada who wrote the test. Trustee Sumner presented Angelina

with a certificate and token for doing so well on the test, and thanked her for attending the meeting.

- b) Martina Francisco, Grade 10 Vincent Massey student, was recognized for representing Manitoba in the “New Element Contest” in March 2017. Trustee Sumner asked Martina for information regarding the competition she entered. Martina explained that the University of Waterloo had a contest requesting submissions for a design that would represent the element Nihonium. Martina’s design was chosen as one of the top ten designs from over 200 contestants. Nihonium was created by a Japanese scientist, and it is a synthetic element that is created in a laboratory but is not found in nature. Trustee Sumner made note that Martina only arrived in Canada in January. Trustee Sumner stated that the Board is very proud of Martina and looks forward to see what more she can do in the rest of her time with Brandon School Division.

### **3.02 Communications For Information**

- a) Peter Buehler, President, Brandon Teachers’ Association, May 31, 2017, addressed to Dr. Casavant, Superintendent, providing an updated listing of the officers of the Brandon Teachers’ Association for the term beginning July 1, 2017 and continuing to June 30, 2018 as follows:

Peter Buehler	President
Cale Dunbar	Vice-President
Lionel Ogg	Treasurer
Alison Johnston	Secretary
Tammy Tutkaluk	Member-at-Large

The Chairs of Standing Committees of the Association are also provided.  
Ordered Filed.

### **3.03 Communications For Action**

## **4.00 REPORT OF SENIOR ADMINISTRATION**

Dr. Marc Casavant, Superintendent/CEO, provided highlights on the following items from the June 12, 2017 Report of Senior Administration:

- Administrative Information
  - Celebrations
    - Youth Revolution Project: Canada Day 150
    - Vincent Massey High School – 2017 University of Toronto Biology Competition
    - Say Magazine – Profile of the City of Brandon
  - Information Items
    - Letters of Recognition – Sukhminder Bath, Vincent Massey High School and Ms. Lindsay Kendall, École secondaire Neelin High School
- Presentations
  - Neo-Natal Intensive Care Unit (NICU) – Vincent Massey High School/Alexander School Youth Revolution Project: Fulfilling a Need
  - Accessibility Plan Update – G. Malazdrewicz

Dr. Ross – Mr. Bartlette

That the June 12, 2017 Report of Senior Administration be received and filed.  
Carried.

## **5.00 GOVERNANCE MATTERS**

### **5.01 Reports of Committees**

a) Policy Review Committee Meeting

The written report of the Policy Review Committee meeting held on May 17, 2017 was circulated.

Mr. Bambridge – Mr. Kruck

That the Minutes be received and filed.

Carried.

b) Divisional Futures and Community Relations Committee Meeting

The written report of the Divisional Futures and Community Relations Committee meeting held on May 29, 2017 was circulated.

Mrs. Bowslaugh – Mr. Kruck

That the Minutes be received and filed.

Carried.

c) Long Service Employee Recognition Evening

Trustee Sumner provided a verbal report on the Long Service Employee Recognition Evening, which took place on June 1, 2017.

Mr. Sumner – Mrs. Bowslaugh

That the Report be received and filed.

Carried.

d) Activities of Board Chair

Trustee Sumner provided a verbal report on the recent Activities of the Chair.

Mr. Sumner – Mrs. Bowslaugh

That the Report be received and filed.

Carried.

### **POINT OF PRIVILEGE:**

Trustee Murray noted that the first Brandon School Division Summer Fun Golf Tournament is coming up on July 8, 2017. This best ball tournament is for all BSD employees and a guest. He added that it will take place at Sunnyside Golf Course and Marino's Pizza will be catering. Dr. Marc Casavant, Superintendent, has put up \$100.00 for a Closest to the Pin contest on Hole 11, and there is also a \$10,000 prize for a hole-in-one. Additionally, the first 50 registered golfers will have their names entered in a prize draw. Trustees will also supply a prize for the prize table. Trustee Murray indicated that Trustees have been asked to volunteer on Hole 11 to help measure during the Closest to the Pin contest. All proceeds from the tournament will go to the Friends of Education Fund to help Division students.

### **5.02 Delegations and Petitions**

- From Previous Delegation

- From Board Agenda

- MSBA Matters

- a) ebulletin – May 17, 2017

Trustee Sumner reviewed information and a feedback request received from Kelli Riehl, Region 1 Director, MSBA. It was agreed that Trustee Sumner will send an email poll to Trustees to gather the Trustees' feedback responses

## **2.06 Public Inquiries (max. 15 minutes)**

## **2.07 Motions**

## **2.08 Bylaws**

Dr. Ross

By-Law 6/2017

### **1<sup>st</sup> Reading**

That By-law 6/2017 being a borrowing by-law in the amount of \$799,100 upon the credit of the Division by the issue and sale of the security to meet partial costs for construction of:

### **School**

### **Project**

Crocus Plains Regional Secondary School

Kitchen Exhaust Ventilation Upgrade & Roof Replacement Area A6

Green Acres School

Gymnasium Addition

Green Acres School

Heating System and Unit Ventilator Replacement

New Era School

Grooming Room and Exterior Ramp

Vincent Massey High School

Steam Heating System Replacement

be now read for the first time.  
Carried.

## **5.07 Giving of Notice**

Mr. Kruck

I hereby give notice that at the next School Board meeting, I will be introducing a motion for Senior Administration to research and report back to the Board the implications for utilizing Full Day, Every Day Kindergarten solely for children in need throughout the City.

## **5.08 Trustee Inquiries**

## **6.00 ANNOUNCEMENTS**

- a) Finance Committee Meeting – 12:00 p.m., Thursday, June 15, 2017, Boardroom.
- b) Brandon School Division Retirement/Resignation Dinner – 6:00 p.m., Thursday, June 15, 2017, Victoria Inn.
- c) Personnel Committee Meeting – 9:30 a.m., Friday, June 16, 2017, Boardroom.

- d) Facilities and Transportation Committee Meeting – 11:30 a.m., Monday, June 19, 2017, Boardroom.
- e) Brandon Community Drug and Alcohol Education Coalition – 9:00 a.m., Tuesday, June 20, 2017, Boardroom.
- f) Education Committee Meeting – 12:00 p.m., Tuesday, June 20, 2017, Boardroom.
- g) Policy Review Committee Meeting – 12:00 p.m., Wednesday, June 21, 2017, Boardroom.
- h) NEXT REGULAR BOARD MEETING – 7:00 p.m. (Public), Monday, June 26, 2017, Boardroom (6:00 P.M. – In-Camera Portion).

Mr. Sefton - Mr. Bartlette

That the Board do now resolve into Committee of the Whole In-Camera. (8:00 p.m.)

Carried.

(Trustee Kruck exited at 8:04 p.m. and did not return)

IN COMMITTEE OF THE WHOLE IN CAMERA (8:06 p.m.)

Dr. Ross – Mrs. Bowslaugh

That the Committee of the Whole In-Camera do now resolve into Board. (8:23 p.m.)

Carried.

## **7.00 ADJOURNMENT**

Mr. Buri – Mr. Murray

That the Board do now adjourn. (8:23 p.m.)

Carried.

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Chairperson

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Secretary-Treasurer